

**POLICE OVERSIGHT BOARD
CASE REVIEW SUBCOMMITTEE**

**Tuesday, June 9, 2015 – 9:30 a.m.
Plaza Del Sol Hearing Room #160, Basement Level,
600 2nd St. NW Albuquerque, New Mexico**

Members Present

Moira Amado-McCoy (Chair)
Leonard Waites

Members Absent

Jeffery Scott Wilson

Others Present

Joanne Fine
Robin S. Hammer
Paul Cash
Michelle Contreras
Diane McDermott
Chris Davidson
Erin O'Neil
Paul Skotchdopole
Mark Baker, Esq.
Ed Longhi

Minutes

- I. **Welcome and Call to Order:** Subcommittee Chair Moira Amado-McCoy called the meeting to order at 9:30 a.m.

Subcommittee Member Scott Wilson has resigned from this committee. POB member Joanne Fine has volunteered to join the Case Review Subcommittee in an informal capacity until she can be voted in at the next POB meeting on June 11, 2015.

- II. **a. Approval of Agenda.** None.

b. Approval of the Minutes. Subcommittee member Waites moved to defer the May 7, 2015 Case Review Subcommittee minutes to the next meeting. Chair Amado-McCoy seconded the motion. Passed.

For: 2 -- Waites, Amado-McCoy

- III. **Public Comments.** None.

- IV. **Review of Internal Case Procedures**

A discussion was had regarding the internal case procedures.

- a. New spreadsheets, support documents**
- b. First level analysis**
- c. Questions of training and investigative instruction**

- V. **Discussion of Procedures Once Delivered to POB**
The Subcommittee had a discussion regarding the Case Review Subcommittee procedures.
- a. **Reception and review procedures for CRC**
 - b. **Assurance of appropriate delivery to both CRC and POB**
 - c. **Coordination with other agency stakeholders**
 - d. **Interaction with CPOA upon Board findings.**
- VI. **Consideration of Contribution to Written POB Rules.**
The Subcommittee had a discussion regarding whether the Case Review Subcommittee will contribute to the POB Rules.
- VII. **Other Business & Committee Recommendations.** None.
- VIII. **Next Meeting set for June 30, 2015 at 9:30 a.m.**
- IX. **Adjournment.** Subcommittee member Waites moved to adjourn the meeting. Chair Amado-McCoy seconded the motion. Passed.
- X. For: 2 – Amado-McCoy, Waites

The meeting adjourned at 11:20 a.m.

Approved by:
Maira Amado-McCoy, Chair
Case Review Subcommittee

Date

CC: Julian Moya, City Council Staff
Natalie Y. Howard, City Clerk
Rey Garduño, City Council President